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Tulane University

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Fall 2000

Lance Query begins as Tulane's first Dean of Libraries and Information Services

Lance Query, new Dean of Libraries at Howard-Tilton Memorial, moved into his second floor offices July 1, eagerly turning to what he calls "the right challenge in the right place." In concept it's rather simple, Query states; "A research institution the caliber of Tulane demands a research library that answers the needs of its first-rate scholars; the library should be as good as the institution; and right now, frankly, it isn't." But like many libraries poised at the brink of the 21st century, Howard-Tilton is afforded a newly expansive view, and a new need to take on both the issues and opportunities of a volatile and exciting revolution in scholarly information.

At its core, the solution is also simple: resources. "People look to administrators for a vision, a philosophy, and those are good and appropriate frameworks; but they matter little without adequate resources. That's what I'd like to deliver to the library departments—the resources needed for them to do their job."

That job is delivering the right resources to faculty and students. "When I accepted this position, it was with the understanding that I'd have two crucial additions to the library right away: one, a full time collection development officer, and two, substantial bolstering of the acquisitions budget. Scott (President Scott Cowen) understands this. We've already secured the funding for the collections position and an increase in this year's materials budget. I wouldn't have taken this job if I didn't believe Tulane's administration was committed to giving us real, measurable increases in the acquisitions budget."

Traditional collections in print, e-collections and research tools, and new ideas about information ownership offer opportunities for bringing the library into a viable and supportive relationship with the university. The library-without-walls means more than "you can just get it off the internet;" it encompasses a brand new way of conceiving of information, production, and sharing. "We need to look beyond the walls of Howard-Tilton," Query says; "We're not just a collection." Query would like Howard-Tilton to examine potential partnerships with other libraries to seek

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Carlton Rochell ends a whirlwind year with a string of accomplishments

Carlton Rochell, Interim Dean of Howard-Tilton Memorial Library, wound up his last day early on June 26, ending a tenure of substantial progress and planning for the library. Rochell began his work just one year before with a mission not only to keep the library afloat during an uncertain time, but to begin the complex task of laying foundations for growth and change during the search for a permanent dean. Early on, Rochell captured the respect and loyalty of library staff as he orchestrated investigations and began to address the multi-faceted demands in the library. There was no mistaking that the year-long appointment would require more than a strong sense of humor and

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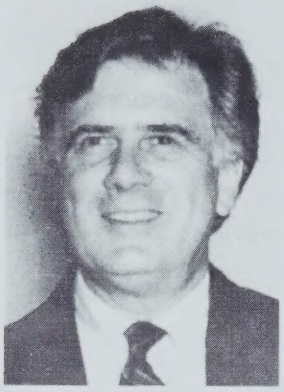
Main Entry: ¹**wa·ter·mark**
'wo-t&r-"märk, 'wä-
Function: *noun*
Date: 1678
1 : a mark indicating the height to which water has risen
2 : a marking in paper resulting from differences in thickness usually produced by pressure of a projecting design in the mold or on a processing roll and visible when the paper is held up to the light; *also* **:** the design of or the metal pattern producing the marking

Lance Query: "The library should be as good as the institution."



Balancing the need to "create areas of distinction while also raising the quality of the general collection" is but one of the complex resource issues for debate and inquiry as we decide how to manage new funds.

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out creative ways to enhance services through cooperative ventures. The perception is of a lack of cooperation and communication, but it's difficult to tell what kinds of affiliations might produce results. Now is a good time to explore these possibilities, says Query.

Coming to know an organization and its unique character is always a matter of time and experiences, but Query has made a distinguished career of negotiating the inner workings of research libraries. Most recently dean of University Libraries at Western Michigan, and Acting University Librarian at Northwestern, Query well understands the common concerns in university libraries: from staff morale issues to spiraling serials cost increases to the often dizzying pace of new technology. He's been busy even before arriving in New Orleans, studying consultants' reports, strategic planning documents, and staff vitae. "For someone who's only been here a few weeks, I feel I have a good grasp of the situation," Query says, "and I'm having a good time." The job's appeal to Query is "making something better than it is:" enhancing what already works, reorganizing for efficiency and progress, and rethinking ways to exploit new information technologies.

At pragmatic decision levels, many questions and much work remain. For one, "we have to know how to balance the library's undergraduate mission with building on strengths at the graduate and faculty research levels," Query says. He points out that almost no institution can be strong in all areas, and we still need to choose what areas we will emphasize to build prominent research collections. Balancing the need to "create areas of distinction while also raising the quality of the general collection" is but one of the complex resource issues for debate and inquiry as we decide how to manage new funds.

Query is also committed to creating a "teaching library" as Howard-Tilton becomes a significant player in the electronic information universe. Providing expanded access to information resources is no longer simply a matter of choosing and paying for titles, but making sure that students are information competent. In an information universe where data is cheap, fast, and good, but usually never all at the same time, students must learn to research efficiently and make discerning judgments about what to keep and what to ignore.

Query's agenda is as simple and straightforward as it is challenging: to ensure Tulane faculty and students have the information they need when and where they need it and that they have the access skills that will enable them to continue to navigate their lives and careers in an information economy. No research library is immune to shifting plans and priorities today and changes have never been more evident than in Howard-Tilton right now.

"Food for fines" provides more than 1600 meals

Howard-Tilton Memorial Library donated 1800 pounds of food to the Second Harvester's Food Bank in celebration of National Library Week this year. These items will provide more than 1600 meals to people in crisis. Donations were from library patrons who were allowed to exchange a food item for the equivalent of one dollar in library fines. This Food for Fines project was orchestrated by the Access Services staff, who boxed all the items and kept track of forgiven fines.

Student Colin Ward, who brought in 100 packages of noodles to pay off $100 in library fines, said he saved himself about $80 in fine money. Several people brought in food even though they had no fines to pay. The library gratefully acknowledges all donors, and the many who expressed their support of this project.

Howard-Tilton's internet research program promotes information competency

Information competency is no longer a single, or for that matter, a static skill in a rapidly expanding and evolving universe of digital library and Internet resources, but it needn't be an elusive goal. Howard-Tilton's Library/Internet Research Instruction Program is conceived to work in partnership with teaching faculty to integrate information skills into course curricula, offering a natural inroad for gaining knowledge of resources and research methods. By introducing search principles and resources within the context of academic programs, students can develop an understanding of contemporary scholarly information processes and how to exploit them for thorough and creative address of academic questions and issues.

Jean-Paul Orgeron, Howard-Tilton's coordinator of instructional programs, believes course-related instruction is the best way to introduce students to research options in the library. He is enthusiastic about the expanded instruction facilities on the third floor of Howard-Tilton, where students can learn how to choose and get the most efficient use from digital resources for their disciplines. In an interactive classroom in Richardson Building, students get hands-on practice with a librarian expert who can introduce students to the latest titles, configurations, and decision points in the array of resources now available to virtually all academic disciplines on campus.

Orgeron stresses that faculty cooperation and participation are the watchwords for the most effective library instruction. "We have a fairly complete menu of instructional options at our website (library.tulane.edu/biform.htm), but we really like faculty to work with the instructional librarians to develop an approach to research and learning that complements and enhances what is going on in the classroom." As the library-without-walls becomes more a reality for scholars and students, Howard-Tilton is committed to supporting seamless integration of electronic learning, research, and publishing by creating forums where researchers have an opportunity to find out about the best kind of technical and intellectual access to digitized information sources.

"Most instruction sessions concentrate on basic search principles, peculiarities, and special features of databases chosen for the class, but we also like to address fairly strongly the kinds of questions and approaches a prudent scholar should bring to the electronic environment, particularly the issues of assessing sources on the Internet" says Orgeron.

For more information about library and information resources instruction, call Jean-Paul Orgeron at 862-8000 Ext. 2916, or speak with your subject bibliographer. Instructors can schedule sessions for their classes by picking up a form at the Howard-Tilton Reference Desk, or by submitting the electronic form at library.tulane.edu/biform.htm. Early requests are strongly urged, as space and librarians are limited and slots fill up quickly.

The library also holds a number of walk-in workshops. These provide an introduction to the digital library resources accessible through TULANet Voyager, online subscriptions linked to the library's web site, and general Internet search engines and directories.

Loyola cooperative borrowing pilot project

Howard-Tilton Memorial Library embarked on an exciting pilot project this summer with the J. Edgar and Louise S. Monroe Library at Loyola University. Known as the Tulane University / Loyola University Cooperative Borrowing Pilot Project, or **TULU**, the pilot enables our undergraduates to borrow selected materials from both libraries. It will run from June 1, 2000 through May 31, 2001.

The goals of **TULU** are

1) to expand access to a wide array of library materials which will help students complete class assignments and course-related research;
2) to help foster collaboration between the two libraries and set the stage for other types of resource sharing;
3) to improve participants' library skills and foster lifelong learning.

The two libraries will gather statistics, conduct e-mail surveys, and use focus groups with participants and library staff to judge the effectiveness of the pilot project, based on the project goals. If the pilot is successful, undergraduate reciprocal borrowing may continue between the schools. Additional information is available at the "Ask About TULU Here" sign at the Information Desk.

Caring for your personal library

Mildew is the number one problem for books in this climate. Constant air circulation is the best preventive for mildew. Either air conditioning or fans work.

Mississippi writer Willie Morris, in "The Other Oxford" (*The Texas Quarterly*, 1980), recalled an Oxford don who used breadcrumbs for bookmarks. Such eccentricities were endemic to the soul of Oxford, Morris wrote.

But the good don's crumpets attracted and provided many meals for the ancestors of the roaches devouring today's volumes. They come for the bakery smells but stay for the paper, glue, and bindings. Modern books, with their fragile pulp paper and high glue content, are even tastier meals for vermin who find the library a land of plenty.

Preservation Librarians like Andy Damico of Tulane's Howard-Tilton Memorial Library work to counteract these and other threats to the physical integrity of books. Damico took time from his duties with ravaged library books this summer to offer some advice for taking care of books at home. This is a particular concern in our hot, humid climate which exacerbates the dangers from the most ubiquitous enemies of the printed volume: sunlight, insects, and moisture. Damico offers these guidelines for preventive book care and dealing with disasters such as floods and other climate-related problems in the Deep South.

General care guidelines

You must act quickly when a book is damaged, especially if the book has become wet. Rush damaged library books back to the library as soon as possible.

- Mildew is the number one problem for books in this climate. Constant air circulation is the best preventive for mildew. Either air conditioning or fans work.
- Don't jam books tightly on shelves or stack them on top of each other — this lessens air circulation.
- Make sure your books are clean. Be especially careful when you buy used books. Dust in combination with humidity creates an optimum environment for growth of mold and mildew
- UV light (such as in sunlight) retards mold and mildew. In less humid climates it helps to take your books outside for a brief airing out in the sun, but this is not recommended in New Orleans. Exposure to UV light should be used sparingly since light fades books.
- Handle your books carefully, especially the headcaps. People have a tendency to pull volumes off the shelves by the headcaps, which quickly tears them. Pull by the spine instead.
- Books should be stored upright, not at an angle, which weakens the spine.

Use a slip of low-acid paper as a bookmark. Never use paper clips, thick brochures, or food items (bread crumbs are bad enough, but a librarian at Emory reported that someone had returned a book with a strip of bacon marking the reader's stopping place!)

Main Entry: [1]**head·cap**.
Function: *noun*
1 : the thickened end of the spine at head and tail of the leather spine of a book; this is caused by placing a piece of sized Italian hemp inside the turn-in at the head and tail of the spine after the leather has been fitted to the book.

Howard-Tilton is your preservation resource

Andy Damico, Howard-Tilton Memorial Library's preservation librarian, welcomes your questions about caring for your personal library and can refer you to area conservators if needed. You may contact Damico at 862-8000 ext. 1876 or by email at:

adamico@tcs.tulane.edu.

Brittle paper

Brittle paper is not treatable. If you own books published from the early twentieth-century until just recently, there is a good chance they were printed on high acid content paper which, as it is exposed to air, literally and quickly disintegrates itself. These papers are easily recognizable by their yellow-brown discoloration and by the ease with which a bent corner of the paper breaks off.

While more and more paper manufacturers tout so-called "acid-free" papers (and you will see this designation on many contemporary volumes), Damico points out no paper is totally acid free, though it may be acid neutral. Store your new books in proper conditions and deterioration of these new volumes will be substantially slowed.

Disasters and repairs

- Heavy rains and flooding account for a lot of wet books in south Louisiana. If your books become wet, freeze them as soon as possible, then call a book conservator for further help. The only conservator we are able to locate nearby is in Gretna. Damico can direct anyone interested in the services of a conservator.
- For minor water damage, interleave the pages with plain white or brown paper towels. Don't use printed or decorated brands as the inks might transfer. Fan the books out in an area where there is good air circulation until completely dry.
- For warped books, use a brick wrapped in fabric, and weigh the book down until it is flat again.
- For paper tears, *do not use scotch tape* or so-called "Book Tape." Instead, use an opaque tape called FP90, available at art supply stores. (*note:* do not use FP90 on rare books or family heirlooms. The library uses no tape at all, but rather a Japanese tissue paper applied with a wheat starch paste. It may be difficult to obtain a supply of this for home use.)
- Torn or broken bindings may be repaired using a high quality PVA (polyvinyl acetate) glue, found in art supply stores. Do not use the dime store glue your child uses for school projects.
- Remove mildew by wiping your books with a cloth lightly sprayed with Lysol. Do not spray the disinfectant directly on the book. On cloudless days, some librarians will take their mildewed books outside to wipe them down in direct sunlight. Damico admits this practice is controversial, but in this climate is probably the best option for treating what is a ubiquitous problem.

Main Entry: [1]**in·her·ent vice**
Function: *noun*
1 : Deterioration caused by weakness in the chemical or physical makeup of an object introduced during its manufacture. In paper, inherent vice is the quality within the paper itself that causes it to self-destruct.

Library offers wealth of new online digital resources at library.tulane.edu/digital.htm

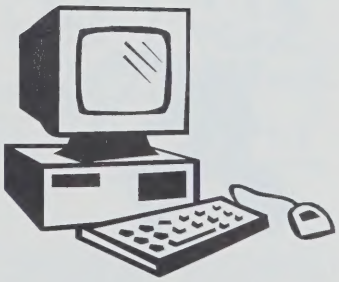
Howard-Tilton Memorial Library will expand its collection of digital library resources with new online versions of many of its current journal subscriptions and a wealth of other new resources. In effect, the library's combined digital resources will serve as a working branch of the library collection accessible via the campus network.

The library has recently focused on enhancing its collection of digital full-text resources. New acquisitions include powerful reference tools such as *AccessScience* (the *McGraw-Hill Encyclopedia of Science & Technology*), the *Oxford English Dictionary*, and the *New Grove Dictionary of Music*. The *Associated Press Photo Archive* contains the AP's current photos and pictures from their 50 million-image print and negative library.

Article databases such as *LEXIS-NEXIS Academic Universe* will provide up-to-date news and a broad sampling of articles on general topics from a large selection of newspapers, magazines, and journals. The library plans to add perhaps 1,000 or more titles to its own collection of online journals linked to records in the local catalog. Another acquisition is *netLibrary*, which provides online versions of current scholarly and academic press books. The library will obtain access to nearly 10,000 *netLibrary* e-books shared with other libraries cooperating in a group purchase of titles through the SOLINET consortium. It will also purchase a limited number of individual titles for its own collection of e-books in pilot selection projects.

Librarians are available to teach conceptual and technical aspects of selecting and negotiating the various databases. Call the Information Services Departments' Library/Internet Education program coordinator Jean-Paul Orgeron at 862-8000 ext. 2916 to set up a session for a small group or class. Reference librarians provide hands-on assistance as time permits during reference desk hours. For phone assistance, call 865-5605.

The library's combined digital resources will serve as a working branch of the library collection accessible via the campus network.



Rochell enjoying retirement in Tennessee

In his first month, Carlton Rochell averted another major journal cut. He left the libraries with a 2000/2001 budget twenty percent over the 1999/2000 figures.

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good will, but Rochell brought these to the fore with him as well and left his office with accolades all around of a job well done.

Librarians and faculty were grateful and hopeful when in his first month, Rochell averted another major journal cut by appealing directly to President Scott Cowen. Further, Rochell left the libraries with a 2000/2001 budget twenty percent over the 1999/2000 figures. Notably, the present budget includes substantial increases for electronic materials access and books and for stabilizing the journal budget, which is particularly vulnerable to global inflation.

Service enhancements of concern to librarians and faculty were one of Rochell's top priorities for investigation. With a $45,000 grant from the Andrew W. Mellon Foundation, a number of consultancies were supported, resulting in a streamlined acquisitions process, support for the library's development of strategic planning documents in alliance with the University's strategic planning documents, and the development of a plan for the renovation and redesign of the Howard-Tilton Memorial Library space.

Rochell, who had planned on a quiet retirement just a few months before he accepted the interim position at Tulane, nonetheless graciously joined the Howard-Tilton team and gave Tulane not only the generous benefit of his experience and caring about good libraries, but also a year of his time originally earmarked for considerably less stressful pursuits. July 1 found him beginning his new project: renovating and relaxing in his farmhouse in central Tennessee. The libraries, and Tulane, owe a debt of gratitude to Rochell for deferring his personal pursuits for one year and wish him all the best in a much-deserved retirement.

Louisiana ILL time cut in half

The Interlibrary Loan Department is participating in the State Library of Louisiana's new Louisiana Interlibrary Delivery Service (LIDS). Using a fleet of vans, LIDS provides *onsite pickup and delivery* of library materials among all Louisiana public libraries and members of the Louisiana Academic Library Information Network Consortium (LALINC).

This reduces the time to obtain books from participating libraries to as little as two to four days. Before LIDS' implementation on June 26th, the average time to obtain a book ranged from seven to fourteen days when using the United States Postal Service.

To take advantage of the new service, patrons need do nothing more than make normal ILL requests. The ILL staff will make all of the LIDS arrangements. The only difference the patron should notice is receiving their Louisiana ILL requests in half the time.

102 Louisiana libraries are participating. Although the service is new, responses so far have been positive. The participating libraries are eager to evaluate it during peak periods of the semester. Although the system is still being refined, there has been a smooth transition to the new service.

Louisiana's state library has a new onsite pickup and delivery service.

New employees

Nina Bozak and **Andrew de Groot Fernandes** have joined the Cataloging Department. Nina is from Omaha, Nebraska and first came to New Orleans in 1991 for a BA in history at Loyola. Originally from Guyana, Andrew is completing his Tulane dissertation in Latin American Studies.

Ed Rock is the new information services librarian for humanities/reference. He formerly worked at Franciscan University of Steubenville and the University of North Texas, where he received an MS in Information Science. He also holds an MA degree from the Graduate Institute of French Studies at the University of California-Santa Barbara.

"Good for the library, good for the Senate, and good for Tulane University."

At their winter department meeting, Howard-Tilton librarians unanimously approved three proposals to amend the University Senate Constitution. They proposed:

1. Granting the new dean of libraries the same senate rights and responsibilities as other deans;
2. Granting the dean of libraries' constituency the same senate rights and responsibilities as other deans' constituencies;
3. Strengthening the Senate Committee on Libraries by giving it a charge and structure similar to other senate committees.

These proposals are "good for the library, good for the Senate, and good for Tulane University" Carlton Rochell stated in a letter to members of the Senate Governance Review Committee.

If adopted by the University Senate, the changes will make the senate structure consistent with the creation of a new dean of libraries. They will also assure Howard-Tilton librarians at least as much Senate representation as other Tulane librarians.

Law, business and medical school librarians have long had senate representation through their deans and their school's senators, but the senate structure does not allow any representation for librarians in Tulane's main library, Howard-Tilton. The suggested amendments, which librarians presented to the University Senate Governance Review Committee in the spring, correct that oversight.

The proposals formed part of Rochell's larger, longer-term goal of integrating the library into the academy. Tulane is unusual in the degree to which most of its librarians are distanced from university governance. This has affected policy and planning throughout Tulane. By bringing Howard-Tilton's librarians more fully into the life of the university, Tulane would adopt practices from which its peer institutions have benefited for decades.

"All the libraries holding membership in the Association of Research Libraries of which I am familiar" have Senate representation, Rochell said. "Such an arrangement is extremely valuable to the library's ability to tailor its services to the community it was created to serve."

Tulane is unusual in the degree to which most of its librarians are distanced from university governance. In March, Howard-Tilton librarians forwarded three proposals to the Senate Governance Review Committee intended to correct this oversight.

Visit "specialcollections.tulane.edu" for online Jazz and Carnival exhibits

Bruce Raeburn, Hogan Jazz Archives curator, has created Special Collections' first online exhibit, *Riverboats and Jazz.* The exhibit uses images from the Jazz Archives and the Tulane Manuscripts Department to introduce Captain John Streckfus and others who influenced the development of jazz dance music on Mississippi riverboats. Raeburn elaborates on these associations, discussing riverboat musicians like Fate Marable (1890-1947), the most famous riverboat bandleader, and the influence of New Orleans music on bands all along the river. Beginning with an image of the riverboat *J.S.* in 1901, the exhibit concludes twenty-one images later with a photograph of the last Jazz Fest riverboat concert in 1988.

Special Collections' second online exhibit features original Carnival designs from the Tulane Manuscripts Department. Special Collections preserves probably the largest collection of original Carnival costume, float, and invitation designs extant. The exhibit features images from the Golden Age of Carnival, (1870-1930), when revelers emphasized the fantastic and the opulent. Visitors can view four original float designs from 1881-1904, six original costume designs from 1914, and five invitations from 1881-1903.

"Riverboats and Jazz" inaugurates the library's online exhibit program.

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Tulane University

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The Friends of the Library.

For more information, call 865-5685.

Howard-Tilton Memorial Library now has its own domain in the metaverse with a simpler and more intuitive URL:

library.tulane.edu

Contributors to this issue included Jennifer Cella, Andrew Corrigan, Andrew Damico, Eleanor Elder, Felice Maciejewski, Leon Miller, Jean-Paul Orgeron, Lance Query, Cecilia Stafford, and Sara Williams.

Renew your books online

Library patrons can now renew books online, since the March upgrade of TULANet Voyager that included this feature. Online renewals are available through both the Windows and Web version of TULANet Voyager.

To renew books via Web Voyage, click the "Patron" icon. The system will prompt you for a barcode number and last name. It will then open several information files. The "Items Charged" file lists the books charged to you with a renew box for each item. Simply select the books you wish to renew and click the "Renew" button at the bottom of the web page.

In the Windows version, the procedure is much the same. Instead of checking renew boxes, you simply highlight the titles you wish to renew. Both versions will then display your new due dates.

Online renewal is a long awaited and much anticipated upgrade to the Voyager system. Both library patrons and library staff are pleased no one has to haul in armloads of books for renewal, and due dates are easily accessible online.

Patrons are cautioned that online renewals will not work if there is a block on their records. Please see a staff member at the Circulation Desk if the online renewal feature does not work for you.